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**From:** Kasman, Mark [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=419892C6FDC74087B775ABB683821344-MKASMAN]  
**Sent:** 5/25/2017 10:35:24 AM  
**To:** Dawn Bruno [Dawn.Bruno@trade.gov]; Phillips, Anna [Phillips.Anna@epa.gov]; Besch, Brianna [besch.brianna@epa.gov]  
**CC:** [REDACTED] Kira Migliorini [Kira.Migliorini@trade.gov]; [REDACTED] Todd Avery [Todd.Avery@trade.gov]  
**Subject:** RE: Roundtable run of show

We would expect that Acting Assistant Administrator Jane Nishida and Chief of Staff Ryan Jackson always be seated at the table with the Administrator:

Back Bench in the room:

Samantha Dravis

Mark Kasman

Sarah Greenwalt

Mandy Gunasakera

Lincoln Ferguson (will come into the room for social media/etc, may exit the room to start posting and coordinate with PAO)

Outside the Room:

Kevin Chmielewski

Millan Hupp

When table can accommodate, we would bring Samantha and Mark up from the back bench.

For the bilateral with Minister Galletti in Bologna, or any other bilateral meetings set up on the side of the G7, Mark should be at the table with the Administrator, Jane Nishida, and Ryan Jackson.

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**From:** Dawn Bruno [mailto:Dawn.Bruno@trade.gov]  
**Sent:** Thursday, May 25, 2017 5:45 AM  
**To:** Kasman, Mark <Kasman.Mark@epa.gov>; Phillips, Anna <Phillips.Anna@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>  
**Cc:** [REDACTED] Kira Migliorini <Kira.Migliorini@trade.gov>; [REDACTED] Todd Avery <Todd.Avery@trade.gov>  
**Subject:** Roundtable run of show

Hello,

I wanted to reach out regarding the run of show for the roundtable. I don't know how in the weeds we will be able to get on today's call, and I know that we'll learn more with the advance team next week. Still, it would be helpful to clarify a few things in the coming days.

Are there specific questions we can share with the companies or issues the Administrator wants to cover? We will send a note to the participants next week with information on the format to help them prepare, so any further insight on the content would be helpful.

I expect this is still being worked out, but can you let us know who will join the Administrator for the roundtable? Will there be a chief of staff or another EPA representative who needs to be seated at the table with him? We will also have chairs around the room for observers.

We also welcome your thoughts on this draft run of show:

10:15 a.m. Guests arrive to the U.S. Embassy and are greeted by Chargé [Ex. 6 - Personal Privacy] in the Saturn Room.

10:25 a.m. Administrator Pruitt is escorted to the Saturn Room by ESTH Minister Counselor [Ex. 6 - Personal Privacy]. Guests are seated.

10:30 a.m. Chargé d'Affaires [Ex. 6 - Personal Privacy] welcomes the group, introduces Administrator Pruitt and asks participants to briefly introduce themselves.

10:45 a.m. After the introductions, the Charge will ask Administrator Pruitt to begin the discussion with opening remarks.

12:00 p.m. Discussion ends and guests depart.

Thank you for your assistance.

Best,  
Dawn

Dawn Bruno  
Commercial Counselor  
U.S. Department of Commerce | International Trade Administration  
Embassy of the United States of America  
Rome, Italy  
+39 06 4674 2105  
[www.export.gov/italy](http://www.export.gov/italy)

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**From:** Kasman, Mark [mailto:[Kasman.Mark@epa.gov](mailto:Kasman.Mark@epa.gov)]

**Sent:** Thursday, May 25, 2017 12:55 AM

**To:** [Ex. 6 - Personal Privacy]; Besch, Brianna; Finman, Hodayah; Phillips, Anna; [Ex. 6 - Personal Privacy] Doroski, Brenda; 'Palmieri, Suzanne'; 'Giles, Frederick H'; 'Avery, Todd B'; Dawn Bruno; [Ex. 6 - Personal Privacy]  
[Ex. 6 - Personal Privacy] Todd Avery;  
[Ex. 7(c)] [Ex. 6 - Personal Privacy]; Chmielewski, Kevin; [Ex. 7(c)] McMurray, [Ex. 7(c)]

**Subject:** Updated Schedule for Visit of Administrator Pruitt

Hello Team Italy,

I hope you all survived the visit of POTUS to the Vatican and wish you well for the G-7 Leaders Summit. Attached for our coordinating call is the latest updates for Administrator Pruitt's mission to Italy. Acting Assistant Administrator Nishida will be on the call this week. I may be a few minutes late as I will be coming directly from a doctor's appointment that I could not reschedule. I have asked Anna to chair on the EPA side in case I am delayed.

Best regards,

Mark

Mark S. Kasman  
Director  
Office of Regional and Bilateral Affairs  
Office of International and Tribal Affairs

U.S. Environmental Protection Agency  
1300 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460  
TEL: 202-564-2024 FAX: 202-565-2412